

Safety Start-Up Checklist



Job Start-up Checklist

Project #:		
Project Name:		
Address:		
Superintendent(s):		
PM:		
Yes	No	Job Checklist
		Discuss possible staging areas with effected parties.
		Obtain Building Permits.
		Obtain Trade Permits
		Stake-out Inspections.
		Electric service provider to verify transformer size (if needed for trailer hook-up.)
		Electrician to set up Temporary Power pole/T-Pole inspection to follow.
		Obtain entry stairs to job trailer.
		Confirm acceptable construction entrance with effected parties.
		Superintendent to confirm available space for subcontractor's storage containers.
		Dumpster delivery.
		Obtain City Approved Plans.
		Temporary fencing around staging area.
		Deliver port-a-potties.
		Order Specified project signs (if specified in Project Manual.)
		Install RGC Project signs on site.
		Install erosion control barriers if needed.
		Data hook up for wired internet.
		Water hook up to trailer.
		Portable sewer tank hook up to trailer.
Yes	No	Safety Checklist
		Safety PPE: 4 Hardhats, 4 Safety Glasses, 4 Safety Vests, 12 Pairs of ear plugs.
		First Aid kit.
		Nearest emergency clinic (with directions) posted in trailer.
		Emergency Action Plan Form
		Emergency Numbers Form
		OSHA 300A Form (Required Feb 1 - April 30 only)
		Safety Signs: No Trespassing, Hard Hat Required, No Weapons, Visitors Must Check In
		5&1 federal workplace posters- OSHA State Poster (English & Spanish) Required: AZ, CA, FL, GA, IA, KY, LA, MN, NC, NY, OR, PA, SC, TN, TX, UT, WA
		Reeder General Safety Manual
		Weekly Safety Meeting Manual (Tool Box Talks)
		Job Hazard Analysis Binder
		Site Safety Orientations Binder
		Safety Orientation Stickers
		Subcontractor Safety Manuals
		Subcontractor Hazard Communication Program, and SDS Book/SDS CD
		Fire Extinguisher(s) (1 for every 3,000 sq. ft.)
		Yellow and red caution tape.
		4 traffic cones