

NOTICE OF BUILDING EGRESS CHANGE

An informational notice to help keep your campus as safe as possible

Date of Notice:

Project Name:

Project Location:

REASON FOR THIS NOTICE:

- Due to the construction improvements being made on campus, one or more of the existing doors or pathways of travel has been blocked, rerouted or will be designated for construction use or emergency use only.
- These changes are necessary for the construction team to complete the ongoing improvements to the building.
- To create awareness of potential safety hazards and help keep your campus safe.

WHAT IS CHANGING?

Location:	Blocked or Construction Only Entry/Exit/Pathway/Sidewalk	Emergency Exit Only	Rerouted Pathway
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Refer to the included floor plan of the building as a graphical reference to the locations and areas affected.

WHAT WE NEED FROM YOU?

- **Insure** that this notice is shared with all staff on the entire campus.
- **Include** these plans in your next fire drill to insure all campus staff understand the new changes to building exit points and pathways of travel.
- **Respect** all safety signage and construction notices throughout the campus to ensure the safety of students and staff. Do not removed any construction posted construction signage.
- **Report** any damaged or missing signage to us immediately.

Thank you for your corporation while we continue to work hard to improve your campus.

For questions or concerns please contact:

Name:

Phone:

Email: